

## SECTION-IV

### INTERNAL ASSESSMENT

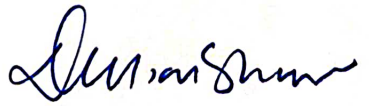
#### **(Guidelines and Instructions)**

The Directorate introduced 20% Internal Assessment marks in each Theory Paper in the Undergraduate programmes w.e.f. the academic session 2012-13 except LLM & B.Ed. Similarly, 20% Internal Assessment in each Theory Papers has also been introduced in all the Postgraduate programmes being run through Distance Mode w.e.f. the academic session 2013-14.

#### **Guidelines for 20% Internal Assessment in the Distance Education Programmes:**

1. The Directorate would conduct written test(s) through Online/Offline mode during Personal Contact Programmes. The written test(s) would be based on Multiple Choice Questions in respect of the syllabus of the concerned Theory Paper and the students would be required to mark the answers on OMR Sheet(s).
2. In case, a candidate has not appeared in Internal Assessment test or he/she took admission after Personal Contact Programmes, then he/she will be awarded 20% internal assessment proportionately on the basis of marks obtained by him/her in final examination. The internal assessment once awarded will not be revised afterwards.
3. The results of the students of all the programmes having Internal Assessment would be computed after aggregating the marks obtained by the candidates in theory papers and the Internal Assessment.
4. The marks of Internal Assessment obtained by the students will be displayed on the DDE Website [www.ddekuk.ac.in](http://www.ddekuk.ac.in) and students may apply for removal of discrepancy, if any, in their Internal Assessment and can also get their answer sheets re-checked on remittance of Rs.200/- within 15 days from the date of uploading the Internal Assessment Marks on the DDE Website.

At page No. 18 of the Prospectus for the session January and July 2022

  
**Assistant Registrar (DDE)  
for Director (DDE)**